Teacher Checklist

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	Class Organization	
		Clearly communicates the purpose of class session and instructional activities.
		Explains how each topic fits into the course.
		Situates topics in terms of students' previous knowledge.
	General	
		Provides an outline for the class session.
		Links new material to previously learned concepts.
		Gives multiple examples and non examples of each concept.
		Uses examples representing a variety of different perspectives.
		Uses concrete examples and illustrations that clarify the material.
		Uses visuals and handouts where appropriate to accompany verbal presentation.
		Uses a variety of activities to ensure all students are engaged.
		Requires students to be active.
		Defines new or unfamiliar terms.
		Challenges students to think analytically.
		Presents difficult ideas using several different methods.
		Uses activities in class to determine whether students understand course material.
		Points out practical or 'real world' applications of concepts.
		Fosters student-to-student interaction.
		Periodically summarizes points.
		Lectures are presented in blocks of no more than 15 minutes.
		Allows students enough time to complete notes before moving to next topic.
	Conclusion	
		Summarizes main points of the class session.
		Informs students of upcoming topics.
		Reminds students of upcoming assignments or reading.