

# Product Manager Checklist

By admin

- People
  - Set clear expectations with your manager
  - Schedule a one-on-one with everyone on the team
  - Ask everyone: "what can I do to make your life easier?"
  - Take a load off their back
- Product
  - Schedule time with lead engineer for a detailed product architecture walk-through
  - Resist urge to jump in and start changing things
  - Get in front of your users
  - Fix something
- Personal
  - Read everything, and write it if it isn't already written
  - Set your personal goals
  - Configure your life support systems