

Outdoor Party Checklist

By Fae Fisher

- Outdoor Party
 - Establish the tone when you set the table and put up decorations.
 - Provide blankets and cushions or portable tables and chairs.
 - Set up the food on a buffet table outside.
 - Ply your guests with plenty of fluids.
 - Use coolers full of ice for beverage storage.
 - Hire a musician for an hour or two, or provide plenty of CDs and a boom box.
 - Set up a changing room for your pool party, with extra towels poolside.
 - Bring on the fun with a football, frisbee or volleyball set.
 - Find a spot for the table with the right mix of sun and shade.
 - Be sure that you are prepared with proper lighting if the party goes into the evening.
 - Make sure to have extra cashmere wraps for women and jackets for men, so if it starts to get chilly, guests can still dine outdoors comfortably.
- Equipment
 - Solid folding chairs.
 - Outdoor chair pads.
 - Outdoor dining table and chairs.
 - String lights & paper lanterns.
 - Take-out boxes for gifts.
 - Outdoor umbrella.
 - Outdoor toss pillows.