

LEED Certification Checklist

By Campbell Rodriguez

- How to Get LEED Certification
 - Get information on the LEED certification process.
 - Decide what level of LEED certification you are aiming for.
 - Consider including an optional higher certification target to stimulate creativity.
 - Check what LEED documents you will require.
 - Check any reference guides.
 - Set a clear and adequate budget.
 - Register with the GBCI.
 - Prepare an application outlining the building's green features and how they meet the LEED criteria.
 - Check the directory of LEED-accredited professionals.
 - Hire LEED-accredited professionals to assist you in meeting your LEED goal.
 - Check information on LEED training workshops.
 - Check a calendar of green building industry conferences.
 - Have your application submitted for evaluation.
 - After application review, receive formal notification and a certificate of recognition.
 - If certification not awarded, appeal the decision.
- Tips
 - Stick to your budget and your LEED goal.
 - Be sure your entire project team is focused on meeting your LEED goal.
 - Be sure to examine green investments in terms of how they will affect expenses.
 - Learn ways to earn LEED credits without extra cost.