## **Hotel Room Checklist**

By Bianca Hendriks

	То	Protect Yourself
		If you are inside the room, turn the deadbolt and fasten the security chain.
		When you leave your hotel room, pull the door completely closed behind you - even on quick trips to the ice machine.
		Take the duplicate key if you are traveling alone.
		Use your peephole when someone knocks.
		Don't open your door if you are not comfortable doing so.
		Do not trust someone claiming to be a hotel employee if you are not expecting one.
		Leave the security chain engaged while opening the door for further protection.
		Never let a stranger trap you in your room.
		Check all windows and doors in your room every time you enter it and leave it to make sure they are closed and locked.
		When entering or leaving the hotel after dark, use the main entrance.
	То	Protect Your Valuables
		Use the safe provided in the room to store keys, wallets, extra cash and credit cards, jewelry, and other small valuable items
		If no safe is supplied, check with the front desk.
		Don't leave cash, travelers checks and expensive electronics and jew- elry lying around the room.
		Leave larger expensive or breakable objects at home.
		If you must bring expensive objects, store them in the closet and out of the way of the cleaning crew.