

# Digital Photography Checklist

By Kimberly French

- Camera
  - Is the sensor free of dust?
  - Do the lenses need to be cleaned?
  - Is there enough power in the battery?
  - Is there enough space on the memory card?
  - Is the image recording quality set properly?
  - If not shooting raw, are the image settings set properly?
  - Is the ISO correct for the upcoming shoot?
  - Does the white balance setting match the light?
  - Is the proper metering mode selected?
  - Is the shooting mode set correctly for the subject matter?
  - Is the drive mode correct (single/continuous shooting)?
  - Is the auto focus set up correctly?
- Shooting Photos
  - Understand ins and outs of your camera.
  - Learn to control the flash.
  - Take close up shots of objects using macro mode.
  - Hold the camera level
  - Use a tripod that's convenient to carry around.
- After-Shoot
  - Download all images to your computer.
  - Backup your images to an external hard drive.
  - Reformat your cards in the camera after you've backed up your photo shoot.
  - Change the ISO setting back to its lowest value.
  - Change the white balance back to its auto setting.
  - Recharge your battery.
  - Set exposure compensation back to zero.
  - Change the metering method to Evaluative or Matrix.
  - Clean your lenses with a microfiber cloth.
  - Clean your camera body with a soft cloth and no solvents.