Twitter Checklist

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# Tasks:

☐ **Tell Your Story**

☐ **Create a profile that consists of your name, your location, and a short bio.**

☐ **Provide an interesting statement about yourself.**

☐ **If you want to connect to your peers or talk shop with your community, include the kind of work you do.**

☐ **If you are concerned about your personal safety, list only your first name, or give a generalized geography.**

☐ **If you have a blog or a website, link to that.**

☐ **Twitter**

☐ **Customize your Twitter background.**

☐ **Learn how to send a reply to a specific user.**

☐ **If you are engaging another Twitter user in a private conversation, switch to direct messages.**

☐ **If you want to win friends and keep followers, think a little outside the box.**

☐ **Talk about something interesting.**

☐ **Take the risk to say things that are honest and true.**

☐ **If you really want to connect with a Twitter user, take a couple minutes to review his/her profile.**