Property Checklist

Created: 1/2/2012

# Tasks:

☐ **Earthquake Areas**

☐ **A simple building design (box-like building).**

☐ **A roof that has no openings, such as for access doors or skylights.**

☐ **Light roofing materials.**

☐ **Absence of a large garage door or other large ground floor openings in multiple-story buildings**

☐ **Absence of brick or stone veneer on the exterior of the building.**

☐ **Strong structural foundation.**

☐ **Windows, skylights and doors with either tempered glass or safety film applied to the interior surface of the glass.**

☐ **Natural gas lines with flexible connections and an automatic shut off valve.**

☐ **Flexible supply line to toilet(s).**

☐ **Flexible couplings on fire sprinkler system.**

☐ **Major appliances, such as boilers, furnaces, and water heaters, braced to the wall and/or floor.**

☐ **Hangers less than 12 inches long that support your mechanical and plumbing systems.**

☐ **Computer and other electronic equipment secured to the floor or desk with braces.**

☐ **Suspended ceilings braced to the structure.**

☐ **Cabinets, bookcases and storage racks secured to the walls and/or floor.**

☐ **Windstorm Areas**

☐ **Good roof condition (metal flashing secured to the structure and free of rust).**

☐ **Roof-to-wall straps, brackets, or other connectors that attach each rafter or roof truss to the wall.**

☐ **Carports, canopies, and/or overhangs secured to the structure with rust-free anchors and tightened bolts/nuts.**

☐ **Signs, vent stacks and rooftop mechanical equipment secured to the structure or the site foundation.**

☐ **Exterior windows and doors with a minimum design pressure.**

☐ **Exterior doors with a deadbolt and supported by at least three hinges.**

☐ **Exterior double doors with head and foot bolts on the inactive door.**

☐ **Impact-resistant windows and doors.**

☐ **Flood Areas**

☐ **Electrical, plumbing and Heating/Ventilation/Air Conditioning (HVAC) equipment installed above the flood elevation applicable at your location.**

☐ **An open foundation (piles, piers, etc**

*) or breakaway wall system designed by a registered Professional Engineer.*

☐ **A minimum of two openings on multiple walls of each enclosed area.**

☐ **In Wildfire Areas:**

☐ **'Survivable' space around the building.**

☐ **Eaves enclosed with fire resistant materials and screens over soffit vents.**

☐ **Attic, crawlspace and/or foundation exterior vents of non-combustible materials.**

☐ **Exterior walls covered with a non-combustible siding/veneer.**

☐ **Double-pane tempered glazing.**

☐ **A monitored smoke alarm system.**

☐ **A fire sprinkler system.**

☐ **Underside of above-ground decks and balconies enclosed with fire resistant materials.**

☐ **Access route with a minimum width of 12 feet with at least 13**

*5 feet of vertical clearance near the structure.*

☐ **Freezing Weather Areas**

☐ **A secondary moisture barrier that extends from the edge of the eaves to at least 24 inches beyond the inside of the exterior wall.**

☐ **No attic or mechanical room with heat sources directly under the roof.**

☐ **Sealed and insulated recessed light fixtures that may be installed in the ceiling.**

☐ **Attic penetrations properly sealed and insulated.**

☐ **Access doors to attic space or mechanical room properly insulated.**

☐ **Insulation installed over water or sprinkler supply piping located in exterior walls, unheated drop ceilings, or other unheated spaces.**