Pool Party Checklist

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# Tasks:

☐ **Preparing the Party**

☐ **Choose a theme for your party.**

☐ **Send invitations that highlight your theme.**

☐ **Have an indoor location ready as backup.**

☐ **Be sure that both the primary and rain locations can comfortably hold seating for all of the guests.**

☐ **Make sure there is enough space to serve food and drinks.**

☐ **Decorate the party area with cushions and pillows on chairs and benches.**

☐ **Arrange vases full of flowers.**

☐ **Have extra sunscreen, extra towels and plastic bags for people to take their wet swimming suits and towels.**

☐ **Be sure to keep any cold foods refrigerated or frozen until it is time to serve them.**

☐ **At the Pool**

☐ **Make sure you've got plenty of lounge and beach chairs around the swimming pool.**

☐ **Have plenty of rafts available for adults.**

☐ **Set up games, such as darts, beach volleyball or badminton.**

☐ **Serve a selection of easy-to-snack-on dips and spreads.**

☐ **Serve kabobs, fried chicken, fruit salads, vegetable trays and ice cream sundaes.**

☐ **Serve the food on plastic recyclable plates with plastic eating utensils.**

☐ **Provide plenty of napkins or wet towelettes.**

☐ **Play your favorite summer tunes outside on waterproof speakers.**

☐ **Provide guests with some shelter from the hot summer sun.**

☐ **Set your own pool rules.**

☐ **Make sure people know where the deep end is.**

☐ **Always make sure that an adult is supervising children in the swimming pool at all times.**