Photographer Checklist

Created: 12/28/2011

# Tasks:

☐ **Choosing Photographer for Your Event**

☐ **Ask about his style of photography.**

☐ **Make sure you're comfortable with the photographer's personality.**

☐ **Check what kind of photos does he specialize in.**

☐ **Check if he uses a film or digital camera.**

☐ **Ask to see any samples of his work.**

☐ **Ask to see a web gallery or proof book of all the photos from one event.**

☐ **Check how long he has been a photographer.**

☐ **Make sure you're comfortable with the photographer's level of experience.**

☐ **Ensure photographer is flexible and sensitive to your needs.**

☐ **Ask how many clients has he served.**

☐ **Check whether you can ask his previous clients any questions.**

☐ **Check if there will be other photographers or assistants with him.**

☐ **Is there a contract we have to sign for your services?**

☐ **Do you have liability insurance in case something happens?**

☐ **What happens if you have to cancel because of an emergency?**

☐ **If you cannot make it because of an emergency, are there any back up photographers?**

☐ **Photo Package**

☐ **Ask what photo packages does he offer.**

☐ **What other options are included with the package(s)?**

☐ **What is the total cost?**

☐ **How many locations will you shoot at?**

☐ **What does it cost for additional locations?**

☐ **Are there any locations that would be great for taking photos?**

☐ **Do you provide physical prints? Or just digital prints?**

☐ **How much is it extra if we go over the allotted time?**

☐ **Make sure you'll be able to preview images in a reasonable amount of time.**

☐ **Check if you will be able to see/order images online.**

☐ **Check if all photos will be color-balanced, and retouched when necessary.**

☐ **Check if it's possible to choose black and white, sepia, or other artistic options.**