New Computer Checklist

Created: 1/1/2012

# Tasks:

☐ **Finding the Right Computer**

☐ **Decide what you'll use the computer for.**

☐ **Decide if you want a desktop or a laptop.**

☐ **Make a list of the primary tasks the computer will serve.**

☐ **Create a budget and stick to it.**

☐ **Start comparison shopping.**

☐ **Stick with the better-known brands.**

☐ **Go to a computer store and ask questions.**

☐ **Selection**

☐ **Obtain parts' specification that includes every component of the PC.**

☐ **Find out if the software that is provided with the computer is pre-installed and is provided on CD/DVDs.**

☐ **Find out if a Recovery CD/DVD is provided with the system.**

☐ **Make sure you get a hard disk drive that will have plenty of available space.**

☐ **Make sure that PC that you buy has a decent amount of RAM memory.**

☐ **If broadband Internet is not available in your area, make sure your computer includes a modem.**

☐ **If you purchase a brand-name computer, find out if the company has a website that provides software device driver updates for its computers.**

☐ **Look into any terms and conditions that might apply to the use of the service.**

☐ **Before purchasing an extended warranty, obtain a copy and read the small print.**

☐ **Weigh up the cost of an extended warranty against the likely cost of having repairs done by a third party.**

☐ **Find out what kind of after-sales support is provided.**

☐ **Look out for hidden costs.**

☐ **Check the return policy.**