Graduation Checklist

Created: 12/26/2011

# Tasks:

☐ **Before Graduating**

☐ **Ask professors for references.**

☐ **Get recommendation letters.**

☐ **Prepare resume and cover letter.**

☐ **Prepare portfolio of college work.**

☐ **Create a new, professional e-mail account.**

☐ **Join your school's alumni network.**

☐ **Google yourself.**

☐ **Join LinkedIn**

*com.*

☐ **Make sure you're completing all of your university, college, and major requirements.**

☐ **Clear up any holds.**

☐ **Decide when you're officially graduating.**

☐ **Join the Degree List.**

☐ **Sign up to receive two free commencement tickets and have your name printed in the program.**

☐ **Graduation Ceremony**

☐ **Make arrangements for you and your guests.**

☐ **Purchase your cap & gown**

☐ **Get tickets for graduation.**

☐ **Attend graduation ceremony.**