Daycare Checklist

Created: 12/29/2011

# Tasks:

☐ **Daycare Provider**

☐ **Appears warm and friendly.**

☐ **Treats children with respect, flexibility, and patience.**

☐ **Is able to meet your child's developmental and emotional needs.**

☐ **Gives children individual attention.**

☐ **Sets reasonable and consistent limits.**

☐ **Supplies you with information for variety of issues such as: hours of operation, vacations, holidays, payment, fees, discipline policies, sick policies, etc.**

☐ **Provide a contract that clearly states the agreed to terms of the childcare services.**

☐ **Staff have training in early childhood development.**

☐ **Teachers trained in first aid and CPR.**

☐ **Background checks are completed on staff members.**

☐ **Daycare Environment**

☐ **Bright, cheerful setting.**

☐ **Children appear happy, comfortable, and relaxed.**

☐ **Safe, clean indoor and outdoor areas with adequate space.**

☐ **Toys and equipment are safe and age appropriate.**

☐ **Various open ended play materials such as puzzles, blocks, dress up props.**

☐ **Toys are within children's reach, well organized, and easy for children to clean up.**

☐ **Sanitary bathrooms and clean kitchen area.**

☐ **Hand washing after toileting and before meals and snacks.**

☐ **Separate cribs for infants and separate cots/mats for others.**

☐ **Cleaning materials, medicines, and sharp utensils out of reach of children.**

☐ **Daycare Program**

☐ **Daily routine that is consistent but flexible and provides a variety of activities, and indoor/outdoor times.**

☐ **Activities that are open ended, child directed.**

☐ **Children have the opportunity to experiment with various art materials.**

☐ **Healthy snacks and/or meals.**

☐ **Supervised rest time.**

☐ **Minimal, supervised TV if any.**

☐ **Daycare Regulations**

☐ **Has a copy of a license or registration certificate from states family childcare licensing agency.**

☐ **Has a CPR and First Aid Certificate.**

☐ **Has emergency phone numbers & evacuation plan.**

☐ **Should not exceed number of children licensed for.**

☐ **Outlet covers, gates to block stairways, smoke detectors are installed and in proper working condition.**

☐ **Has a first aid kit on hand.**

☐ **There are restrictions on who may pick up a child.**

☐ **The playground equipment meet safety standards.**

☐ **Hazardous materials kept out of reach of children.**