Business Insurance Checklist

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# Tasks:

☐ **Choose Insurance Company**

☐ **Research experience, professionalism and stability of insurance company.**

☐ **Assess your insurance needs.**

☐ **Select insurance products that meet your needs.**

☐ **Make sure insurance company guarantees advice, information and quality service.**

☐ **Group Business Needs for Insurance**

☐ **Workers' compensation insurance.**

☐ **Property insurance.**

☐ **Commercial liability insurance.**

☐ **Professional liability/errors and omissions.**

☐ **Automobile insurance.**

☐ **Business trip insurance.**

☐ **Business interruption insurance.**

☐ **Rent insurance.**

☐ **Define Objects for Insurance**

☐ **Office equipment (owned and leased).**

☐ **Buildings, roofing, foundations, internal walls, attached structures.**

☐ **External structures.**

☐ **Furniture, drapes, carpeting, decorations, etc.**

☐ **Security systems.**

☐ **Communication equipment.**

☐ **Define Events for Insurance**

☐ **Crime.**

☐ **Fire.**

☐ **Flooding.**

☐ **Windstorm.**

☐ **Earthquake.**

☐ **Hail.**

☐ **Lightning.**

☐ **Explosions.**

☐ **Arson.**