Attic Organization Checklist

Created: 12/22/2011

# Tasks:

☐ **Organizing Your Attic**

☐ **Create a separate area in a nearby room to bring items from the storage space.**

☐ **Empty your attice out entirely.**

☐ **Sweep or vacuum the storage space.**

☐ **Go through everything - open every box and see if it is something that is worth keeping.**

☐ **Throw away as much as you can.**

☐ **Donate all items that are in good condition but you haven't used it in years.**

☐ **Decide what to keep back into the attic.**

☐ **Organize all items into specific areas.**

☐ **Buy big plastic bins or sturdy boxes.**

☐ **Clearly label each box so you can easily tell its contents.**

☐ **Separate your holiday items.**

☐ **Consider installing metal shelving.**

☐ **Use hooks and pegs to bring order to disorder.**