Vacation Checklist
By Bianca Hendriks

☐ Preparation
  ☐ Get information about where you are going.
  ☐ Gather maps and handy guides.
  ☐ Learn about places to see and things to do.
  ☐ Talk to others who have been there for good places and good tips.
  ☐ Get tickets and reservations.
  ☐ Renew passport or obtain passport if needed.
  ☐ Arrange for your shots if your destination warrants it.
  ☐ Ask a neighbor or a friend to keep an eye on things left at your door.
  ☐ Be sure that you will have enough prescription medicine.
  ☐ Check your auto insurance to see if you're fully covered where you're going.
  ☐ Buy extras you might need such as sun screen, insect repellant, camera batteries etc.

☐ Be Ready To Leave
  ☐ Stop the mail.
  ☐ Stop the newspaper
  ☐ Update voicemail at work with absence notification.
  ☐ Update e-mail at work with auto reply absence notification.
  ☐ Get money and/or traveler's checks.
  ☐ Pay upcoming bills that can't wait.
  ☐ Put name and destination phone number or destination address in luggage.
  ☐ Remove non-essentials from wallet or purse.
  ☐ Record phone numbers for reporting lost or stolen credit cards or debit cards.
  ☐ Record emergency phone numbers to leave with neighbors or relative.
  ☐ Close and lock all windows and sliding doors.
  ☐ Unplug small kitchen appliances.
  ☐ Turn off water to external faucets.
  ☐ Set your electrical timer to turn some lights on and off during the evening hours.

Customize, print, share & USE this list at: checklist.com/vacation-checklist
☐ Lock your garage door

☐ Things To Bring
☐ Tickets.
☐ Passport.
☐ Reservation confirmation.
☐ Prescription medicine.
☐ Contact lenses, lens case, and extra solutions.
☐ Extra eyeglasses or lens prescription.
☐ Umbrella or raingear.
☐ Camera.
☐ If you plan to bring back souvenirs, leave some room for them in your luggage.