

Thanksgiving Checklist

By Sherry M. Lewis

- ☐ 3-4 Weeks Prior
 - ☐ Determine your dinner menu.
 - ☐ Create a list of everything you'll need to purchase and gather.
 - ☐ Send invitations.
 - ☐ If you need to place a special order for a smoked turkey or honey-baked ham, place it now.
 - ☐ Map out roles for event helpers and delegate by asking for their assistance before your dinner.
 - ☐ Start making holiday decorations for your home, if you desire.
- ☐ 2 Weeks Prior
 - ☐ Finalize your shopping list.
 - ☐ Make or purchase your centerpiece Buy candles, if needed.
 - ☐ Verify dinner guests and what they are bringing (if anything).
 - ☐ Place an order with your local bakery for rolls, pumpkin or other varieties of pies.
 - ☐ Check your equipment, confirm you have enough for all your guests.
- ☐ 1 Week Prior
 - ☐ Do your grocery shopping a week ahead of time to help avoid the rush.
 - ☐ Defrost your turkey (if it's frozen).
 - ☐ Call any guests who have not responded.
 - ☐ Make party costume or select outfit.
- ☐ 1 Day Prior
 - ☐ Clean your house.
 - ☐ Decorate your house with holiday decorations.
 - ☐ Settle on a seating arrangement and make place cards.
 - ☐ Make and refrigerate any dishes that you can.
- ☐ Morning of Dinner
 - ☐ Eat breakfast.
 - ☐ Plan out and coordinate timing of dinner items so all are completed at the same time.
 - ☐ Be sure to put the turkey in the oven early.

- ☐ Set the table.
- ☐ Dress in party outfit.
- ☐ When Dinner Begins
 - ☐ Greet guests and invite them into your home.
 - ☐ Lay out the food and beverages.
 - ☐ Light candles.