

Teacher Checklist

By Jake R Brady

- ☐ Class Organization
 - ☐ Clearly communicates the purpose of class session and instructional activities.
 - ☐ Explains how each topic fits into the course.
 - ☐ Situates topics in terms of students' previous knowledge.
- ☐ General
 - ☐ Provides an outline for the class session.
 - ☐ Links new material to previously learned concepts.
 - ☐ Gives multiple examples and non examples of each concept.
 - ☐ Uses examples representing a variety of different perspectives.
 - ☐ Uses concrete examples and illustrations that clarify the material.
 - ☐ Uses visuals and handouts where appropriate to accompany verbal presentation.
 - ☐ Uses a variety of activities to ensure all students are engaged.
 - ☐ Requires students to be active.
 - ☐ Defines new or unfamiliar terms.
 - ☐ Challenges students to think analytically.
 - ☐ Presents difficult ideas using several different methods.
 - ☐ Uses activities in class to determine whether students understand course material.
 - ☐ Points out practical or 'real world' applications of concepts.
 - ☐ Fosters student-to-student interaction.
 - ☐ Periodically summarizes points.
 - ☐ Lectures are presented in blocks of no more than 15 minutes.
 - ☐ Allows students enough time to complete notes before moving to next topic.
- ☐ Conclusion
 - ☐ Summarizes main points of the class session.
 - ☐ Informs students of upcoming topics.
 - ☐ Reminds students of upcoming assignments or reading.