

Pool Party Checklist

By Kimberly French

☐ Preparing the Party

- ☐ Choose a theme for your party.
- ☐ Send invitations that highlight your theme.
- ☐ Have an indoor location ready as backup.
- ☐ Be sure that both the primary and rain locations can comfortably hold seating for all of the guests.
- ☐ Make sure there is enough space to serve food and drinks.
- ☐ Decorate the party area with cushions and pillows on chairs and benches.
- ☐ Arrange vases full of flowers.
- ☐ Have extra sunscreen, extra towels and plastic bags for people to take their wet swimming suits and towels.
- ☐ Be sure to keep any cold foods refrigerated or frozen until it is time to serve them.

☐ At the Pool

- ☐ Make sure you've got plenty of lounge and beach chairs around the swimming pool.
- ☐ Have plenty of rafts available for adults.
- ☐ Set up games, such as darts, beach volleyball or badminton.
- ☐ Serve a selection of easy-to-snack-on dips and spreads.
- ☐ Serve kabobs, fried chicken, fruit salads, vegetable trays and ice cream sundaes.
- ☐ Serve the food on plastic recyclable plates with plastic eating utensils.
- ☐ Provide plenty of napkins or wet towelettes.
- ☐ Play your favorite summer tunes outside on waterproof speakers.
- ☐ Provide guests with some shelter from the hot summer sun.
- ☐ Set your own pool rules.
- ☐ Make sure people know where the deep end is.
- ☐ Always make sure that an adult is supervising children in the swimming pool at all times.