

Mortgage Application Checklist

By Nicole Nichols-West

- ☐ **Before applying for a mortgage**
 - ☐ **Credit report** Get copies of your credit report from several sources and check carefully to see if there is any incorrect information. You can dispute these items.
 - ☐ **Find a house** You will want to do some research in the neighborhood, and have the house you select inspected before committing to buying it.
 - ☐ **Down payment** Figure out how much of a down payment you can afford.
 - ☐ **Monthly budget** Determine how high of a monthly payment you can comfortably manage. This should be non-negotiable. Do not let the lender talk you into something you can't afford.
 - ☐ **Mortgage type** Choose either a fixed rate or an adjustable rate mortgage.
 - ☐ **Select a term** Use a mortgage calculator to determine how long of a term you will need to pay off your mortgage at the monthly payment you can afford.
- ☐ **Choosing a lender**
 - ☐ **Realtor recommended mortgage company** Some Realtors like to work with specific lenders to streamline home sales.
 - ☐ **Financial institution** Some home-buyers prefer to use their local bank or credit union.
 - ☐ **Independent lender** Some loan companies deal only in real estate and have special financing plans.
 - ☐ **Owner financing** In some cases, you'll find an owner willing to carry the note.
- ☐ **Documentation**
 - ☐ **Proof of employment/income** Expect to be asked for 2 month's worth of pay stubs, and possibly your last 2 tax returns (the latter especially if you are self employed).
 - ☐ **Proof of residence** Most lenders want proof that you have maintained a residence and paid bills in a regular fashion for at least 2 years.
 - ☐ **Credit report** The lender will pull your credit report, so you should have already pulled your own copy and disputed incorrect items.
 - ☐ **Credit card statements** This is the most common kind of debt, and is a good indicator of your debt-to-income ratio.
 - ☐ **Bank Statements** 2 months is generally sufficient.
 - ☐ **Proof of additional income.** This includes government pensions, retirement or Social Security income as well as income from rental properties or investments
 - ☐ **Current loans** Your current house mortgage if you have one, plus any auto loans or personal signature loans must be included.
 - ☐ **Divorce** If you've recently divorced, your divorce decree may relive you of some joint debt. Also show proof of child support or alimony payments.
 - ☐ **Expenses** List all of your current and projected expenses.
- ☐ **Applying for your mortgage**

- ☐ **Shop around** Get several different quotes for your mortgage and compare. It never hurts to have some competition for your business.
- ☐ **Read everything** If you have to, ask for a day to look over the papers with your attorney.
- ☐ **Stand firm** Don't let yourself be bullied into a down payment or monthly mortgage payment you can't afford.
- ☐ **Dispute unreasonable interest rates** If you feel the interest rate is unfair, ask why it is so high and try to have it decreased.
- ☐ **Extra fees** Request that extra fees be waived. Many fees are tacked on at closing under the guise of 'paperwork fees' or 'copying fees'. Many lenders will waive these if asked.
- ☐ **Closing costs** If at all possible, the other party or the Realtor should pay closing costs.