

# Hotel Room Checklist

By Bianca Hendriks

- To Protect Yourself
  - If you are inside the room, turn the deadbolt and fasten the security chain.
  - When you leave your hotel room, pull the door completely closed behind you - even on quick trips to the ice machine.
  - Take the duplicate key if you are traveling alone.
  - Use your peephole when someone knocks.
  - Don't open your door if you are not comfortable doing so.
  - Do not trust someone claiming to be a hotel employee if you are not expecting one.
  - Leave the security chain engaged while opening the door for further protection.
  - Never let a stranger trap you in your room.
  - Check all windows and doors in your room every time you enter it and leave it to make sure they are closed and locked.
  - When entering or leaving the hotel after dark, use the main entrance.
- To Protect Your Valuables
  - Use the safe provided in the room to store keys, wallets, extra cash and credit cards, jewelry, and other small valuable items
  - If no safe is supplied, check with the front desk.
  - Don't leave cash, travelers checks and expensive electronics and jewelry lying around the room.
  - Leave larger expensive or breakable objects at home.
  - If you must bring expensive objects, store them in the closet and out of the way of the cleaning crew.