

# Hotel Room Checklist

By Bianca Hendriks

## ☐ To Protect Yourself

- ☐ If you are inside the room, turn the deadbolt and fasten the security chain.
- ☐ When you leave your hotel room, pull the door completely closed behind you - even on quick trips to the ice machine.
- ☐ Take the duplicate key if you are traveling alone.
- ☐ Use your peephole when someone knocks.
- ☐ Don't open your door if you are not comfortable doing so.
- ☐ Do not trust someone claiming to be a hotel employee if you are not expecting one.
- ☐ Leave the security chain engaged while opening the door for further protection.
- ☐ Never let a stranger trap you in your room.
- ☐ Check all windows and doors in your room every time you enter it and leave it to make sure they are closed and locked.
- ☐ When entering or leaving the hotel after dark, use the main entrance.

## ☐ To Protect Your Valuables

- ☐ Use the safe provided in the room to store keys, wallets, extra cash and credit cards, jewelry, and other small valuable items
- ☐ If no safe is supplied, check with the front desk.
- ☐ Don't leave cash, travelers checks and expensive electronics and jewelry lying around the room.
- ☐ Leave larger expensive or breakable objects at home.
- ☐ If you must bring expensive objects, store them in the closet and out of the way of the cleaning crew.