

Fashion Show Checklist

By Fae Fisher

- Organizing a Fashion Show
 - Decide if it's going to be a daytime affair or an evening one.
 - Choose the date and the length of the show.
 - Choose the venue for the show.
 - Check whether it will be possible to hold rehearsals in the venue.
 - Arrange a place within the venue to keep the outfits and a place for the models to get changed.
 - Decide the length and layout of the catwalk.
 - Arrange a show committee and divide the key jobs between a group.
 - Find models for the show.
 - Consider hiring a band or singer to perform at the show.
 - Think about how you are going to introduce the show.
 - Determine a theme for the show.
 - Arrange clothing for the show - find designers and brands that fit your show theme.
- Show Committee
 - Show producer ensures that everyone else knows what they are doing and are doing it.
 - Backstage manager ensures that everything goes exactly to plan on the day.
 - Entertainment manager inform the other performers about rehearsal times and dates.
 - Stylist/wardrobe manager is responsible for the content of the show.
 - Hair and make-up artist creates image for the models.
 - Casting manager makes certain that all models know what they are doing.
 - Program and guest list manager designs the show program and compiles as well as manage guest list.
 - Promotional manager advertises the event.