

# Engagement Checklist

By Jefferey Rondman

- 2 Months in Advance
  - Arrange for the parents to meet if they haven't already done so.
  - Call or write to your close friends and relatives to let them know of your engagement.
  - Pick a date.
  - Compile a guest list.
  - Determine your budget.
  - Find a venue to match your budget.
  - Consider photography and video.
  - Research vendors.
- 1 Month in Advance
  - Reserve the venue.
  - Decide on decorations.
  - Create a menu.
  - Send invitations.
  - Prepare a few games to play.
- The Week of the Party
  - Go shopping, if necessary.
  - Prepare a toast.
  - Keep track of gifts.
  - Follow up with the guests on your guest list.