

# Book Club Checklist

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- ☐ Before You Open a Book Club
  - ☐ Think why you are starting a book club.
  - ☐ Decide what type of people will make up the club.
  - ☐ Decide what types of books will your club read.
  - ☐ Think who will be the leader of the book club.
  - ☐ Decide where your book club will hold the meetings.
  - ☐ Consider opening a virtual book club.
  - ☐ Determine what is the minimum and the maximum number of members that your club can accommodate.
  - ☐ Decide when will be the first meeting.
  - ☐ Find prospective members of the club and contact them.
  - ☐ Before the first meeting, recommend that everyone has read at least one chapter of the chosen book and has at least one question to discuss.
- ☐ First Book Club Meeting
  - ☐ Decide who will lead the book club meetings.
  - ☐ Set a price limit to books you will be reading.
  - ☐ Decide who will keep the record of all the books read.
  - ☐ Decide on the place for next meetings.
  - ☐ Decide if anyone should organize drinks and/or snacks.
- ☐ Choosing a Book
  - ☐ Allow each member to make a suggestion and take a vote.
  - ☐ Take turn - choose a person to decide what book should be selected next.
  - ☐ Take a blind vote.
  - ☐ Have several book titles ready and blindly select the one.
  - ☐ Check magazines or newspapers for book reviews and select the book with the best opinions.
- ☐ Discussion
  - ☐ Write down page numbers and passages that you would like to share with the group.
  - ☐ See if any one in the group has a question they'd like to discuss.

- ☐ Find discussion questions on publishers' websites.
- ☐ Talk about the character development.
- ☐ Discuss similarity to any other books.
- ☐ Discuss Why you think the author chose the title.
- ☐ Discuss the parts of the book that you didn't understand.