

# Air Travel Checklist

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- Before Traveling
  - Know exactly where you are going.
  - Check with your destination country about entry requirements.
  - Allow plenty of time to get documentation arranged.
  - Try to book a non-stop, direct flight to your destination.
  - Buy your tickets and pick them up in advance, not at the airport.
  - Ask for a window seat near the center or rear of the plane.
  - When traveling, avoid carrying possibly controversial material.
  - Plan your travel outfit with security and comfort in mind.
  - Wear slip-on shoes without laces.
  - Travel light Pack only what you need and nothing more.
  - Pack your carry-on bags only with items that you will need on board.
- At the Airport
  - Arrive early.
  - Pack your liquids in 3-oz (84 ml) containers and place in a clear quart-size ziplock bag.
  - Clearly mark your name and phone number inside and outside of all carry-on baggage.
  - Pass through security as quickly as possible and go to the boarding area.
  - Maintain control of your baggage at all times.
  - Once through security, proceed to lounge.
  - Report any suspicious activity to airport security officials.
  - Stay clear of unattended luggage.
- At the Destination Airport
  - Examine your luggage when your bags arrive at the pick-up point.
  - Do not let a stranger select a taxi from the airport for you.