

# Move Out Checklist

By John F. Smith

- Get Organized
  - Plan to do the cleaning as you move.
  - Get as much help as you can from friends and family.
  - Review move-in inspection checklist.
  - Ask your landlord to come over and do an inspection.
  - Repair any damages, if possible.
  - Determine if you must pay for any other damages.
  - Once cleaned, get a copy of the home inspection for your records.
- Kitchen
  - Throw out all food that will not be going with you.
  - Remove shelves and drawers and hand wash them.
  - Defrost refrigerator.
  - Wipe down the fridge and freezer with a wet, soapy rag.
  - Wipe down the outside of the refrigerator.
  - Empty the cabinets and clean them inside and outside.
  - Give your stove top a thorough cleaning.
  - Clean the vent above the stove.
  - Clean the microwave.
  - Clean the drain and the sink.
  - Clean light fixtures.
  - Wipe off all electrical covers.
  - Sweep and mop the floor.
- Bathroom
  - Clean the sink vanity top with a rag, then the sink.
  - Clean out all of the drawers and cabinets.
  - Clean the toilet, use a toilet brush to clean the inside of the bowl.
  - Scrub out the bathtub and surrounding area.
  - Make the fixtures shine as well as the mirror.
  - Tiles should be washed and grout cleaned.
  - Exhaust fans should be taken down and cleaned.
  - Remove any cobwebs.

- Give the floor a good cleaning.
- Other Rooms
  - Dust and wipe down window blinds and window sills.
  - Dust ceiling fans and light fixtures.
  - Remove all cobwebs from walls and ceilings.
  - Light bulbs should be replaced where needed.
  - Light covers should be removed from the light fixtures and cleaned.
  - Clean doors and around frames.
  - Vacuum the carpet on your way out.