

Move Out Checklist

By John F. Smith

- ☐ Get Organized
 - ☐ Plan to do the cleaning as you move.
 - ☐ Get as much help as you can from friends and family.
 - ☐ Review move-in inspection checklist.
 - ☐ Ask your landlord to come over and do an inspection.
 - ☐ Repair any damages, if possible.
 - ☐ Determine if you must pay for any other damages.
 - ☐ Once cleaned, get a copy of the home inspection for your records.
- ☐ Kitchen
 - ☐ Throw out all food that will not be going with you.
 - ☐ Remove shelves and drawers and hand wash them.
 - ☐ Defrost refrigerator.
 - ☐ Wipe down the fridge and freezer with a wet, soapy rag.
 - ☐ Wipe down the outside of the refrigerator.
 - ☐ Empty the cabinets and clean them inside and outside.
 - ☐ Give your stove top a thorough cleaning.
 - ☐ Clean the vent above the stove.
 - ☐ Clean the microwave.
 - ☐ Clean the drain and the sink.
 - ☐ Clean light fixtures.
 - ☐ Wipe off all electrical covers.
 - ☐ Sweep and mop the floor.
- ☐ Bathroom
 - ☐ Clean the sink vanity top with a rag, then the sink.
 - ☐ Clean out all of the drawers and cabinets.
 - ☐ Clean the toilet, use a toilet brush to clean the inside of the bowl.
 - ☐ Scrub out the bathtub and surrounding area.
 - ☐ Make the fixtures shine as well as the mirror.
 - ☐ Tiles should be washed and grout cleaned.
 - ☐ Exhaust fans should be taken down and cleaned.
 - ☐ Remove any cobwebs.

- ☐ Give the floor a good cleaning.
- ☐ Other Rooms
 - ☐ Dust and wipe down window blinds and window sills.
 - ☐ Dust ceiling fans and light fixtures.
 - ☐ Remove all cobwebs from walls and ceilings.
 - ☐ Light bulbs should be replaced where needed.
 - ☐ Light covers should be removed from the light fixtures and cleaned.
 - ☐ Clean doors and around frames.
 - ☐ Vacuum the carpet on your way out.