

Graduation Checklist

By Laura Cooper Peterson

- ☐ Before Graduating
 - ☐ Ask professors for references.
 - ☐ Get recommendation letters.
 - ☐ Prepare resume and cover letter.
 - ☐ Prepare portfolio of college work.
 - ☐ Create a new, professional e-mail account.
 - ☐ Join your school's alumni network.
 - ☐ Google yourself.
 - ☐ Join LinkedIn com.
 - ☐ Make sure you're completing all of your university, college, and major requirements.
 - ☐ Clear up any holds.
 - ☐ Decide when you're officially graduating.
 - ☐ Join the Degree List.
 - ☐ Sign up to receive two free commencement tickets and have your name printed in the program.
- ☐ Graduation Ceremony
 - ☐ Make arrangements for you and your guests.
 - ☐ Purchase your cap & gown
 - ☐ Get tickets for graduation.
 - ☐ Attend graduation ceremony.