## Digital Photography Checklist

By Kimberly French

☐ Camera	
	Is the sensor free of dust?
	Do the lenses need to be cleaned?
	Is there enough power in the battery?
	Is there enough space on the memory card?
	Is the image recording quality set properly?
	If not shooting raw, are the image settings set properly?
	Is the ISO correct for the upcoming shoot?
	Does the white balance setting match the light?
	Is the proper metering mode selected?
	Is the shooting mode set correctly for the subject matter?
	Is the drive mode correct (single/continuous shooting)?
	Is the auto focus set up correctly?
Shooting Photos	
	Understand ins and outs of your camera.
	Learn to control the flash.
	Take close up shots of objects using macro mode.
	Hold the camera level
	Use a tripod that's convenient to carry around.
After-Shoot	
	Download all images to your computer.
	Backup your images to an external hard drive.
	Reformat your cards in the camera after you've backed up your photo shoot.
	Change the ISO setting back to its lowest value.
	Change the white balance back to its auto setting.
	Recharge your battery.
	Set exposure compensation back to zero.
	Change the metering method to Evaluative or Matrix.
	Clean your lenses with a microfiber cloth.
	Clean your camera body with a soft cloth and no solvents.